## APPLICATION FOR EMPLOYMENT



Applicants please type or print legibly in ink. We consider all applicants without regard to age, national origin, color, religion, sex, marital status, disability, veteran status, or any other legally protected status.



State the position(s) you are applying to APPLICANT INFORMATION			
Last Name	First Name		Middle
Home Address	City	State	Zip Code
Mailing Address	City	State	Zip Code
Home Telephone Number	Cell Phone Number	Cell Phone Number Email Address	
If yes, please give the date(s) and detain NOTE: Answering "Yes" to these questions of offense, seriousness and nature of the violation and convictions for which the record has been so or otherwise discharged and the case has been programs, and marijuana-related offenses that	does not constitute an automatic bar to em and rehabilitation will be taken into accoun sealed or expunged, any conviction for whicl udicially dismissed, referrals to and particip	ployment. Factors su et. (Do not include m i probation has been s pation in any pretrial	inor traffic infractio successfully complet
Are you currently employed?	ork? Or Part-time worl Sun Mon Tues We Are you willing to wo	k? d □Thu □Fi ork overtime? [	ri □Sat □Yes □No
Date Available:	Desired Pay:		
Can you perform the necessary function	ons involved in the position for whic	h you are applyir	ng? 🗌 Yes 🔲 N
If <b>no</b> , please list the job functions you o	cannot perform		
Have you ever been employed by us?	☐ Yes ☐ No If yes, when?		
State the names of any relatives/friend	s in our employment:		



	Ad	dress (	City, Stat	te	GPA	Gradi	aation Date
College	Ad	dress (	City, Stat	te	GPA	Major	Degree
Trade School / Other	Ad	dress (	City, Stat	te (	GPA	Major	Degree
List any special training or	educatior	you have receive	ed:				
EMPLOYMENT HIST Present / Last Employer		e contact your previ	ous empl	oyers?		Yes □N	0
Company		Dates worked	Title/P	osition			Rate of Pay
Company Address		City, State		Zip	Phon	e Number	
Supervisor		Reason for Leaving					
2 <sup>nd</sup> Company		Dates worked	Title/Position Rate		Rate of Pay		
Company Address		City, State	e Zip		Phone Number		
Supervisor		Reason for Leaving					
3rd Company		Dates worked	Title/Position		Rate of Pay		
		City, State		Zip	Phon	e Number	
Company Address			Reason for Leaving				

APPLICANT NAME:



## **TERMS OF EMPLOYMENT**

## PLEASE READ THIS SECTION BEFORE YOU SIGN THIS EMPLOYMENT APPLICATION FORM

I understand that this is an application for employment with Dealers Auto Auction of Alaska that no employment contract is being offered. I further understand that if I am employed, the company or I may terminate my employment at any time with or without cause and without any prior notice. I understand that no representative of the company has the authority to make any agreement to the contrary.

I authorize the company to thoroughly investigate my work and personal history and verify all data given to the company. I authorize all individuals, schools, and firms named (except my present employer, if so noted) to provide any information about me. I hereby release from liability the company and its representatives for seeking such information and all persons, corporations, or organizations for furnishing such information.

The company is committed to providing a work environment that is free of harassment of all types. Therefore, we maintain a strict policy, which prohibits harassment in any form, including sexual harassment, whether committed by managers, supervisors, or other employees. Violation of policy will result in disciplinary action up to and including termination of employment.

It is the policy of the company to recruit, hire, and promote qualified applicants and to provide equal employment opportunities to all applicants in a manner, which will not illegally discriminate against a person in compensation or in a term, condition, or privilege of employment because of the person's race, religion, color, national origin, age, physical or mental disability, sex, martial status, changes in marital status, pregnancy, or parenthood when the reasonable demands of the position do not require distinction. It is understood that a breach of the company's policy regarding nondiscrimination, as defined herein, shall be grounds for appropriate disciplinary action up to and including termination of employment.

I certify that all statements herein are true and understand that any falsification or willful omission may or shall be sufficient cause for dismissal or refusal of employment.

Printed N	Name	Signature	Date				
VOLUNTARY EQUAL OPPORTUNITY INFORMATION DISCLOSURE  Completion of this portion is voluntary							
Dealers Auto Auction of Alaska is equal opportunity employers. We consider each applicant and employee on individual merit regardless of age, sex, race, national origin, color, religion, veteran status, marital status, disability or any other legally protected status. We request the information below to assist us in complying with governmental record keeping, reporting, and other legal obligations. This information is for statistical data only and will not be part of your personnel file. Your responses are completely confidential. Indicate the group with which you most closely identify by checking the appropriate box.							
Race/Ethnic Group:	<ul> <li>☐ Hispanic or Latino</li> <li>☐ Black or African American (Not Hispanic or Latino)</li> <li>☐ White (Not Hispanic or Latino)</li> <li>☐ Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)</li> <li>☐ American Indian or Alaska Native (Not Hispanic or Latino)</li> <li>☐ Two or More Races (Not Hispanic or Latino)</li> </ul>						
Military Status:	☐ No Military Service ☐ Active Reserve ☐ Inactive Reserve ☐ Retired ☐ Vietnam Veteran ☐ Other Eligible Veteran:						
Disabilities:	☐ No Disabilities ☐ Individual w/ □	Pisabilities: Ge	ender: Male Female				