



Application for Employment

An Equal Opportunity Employer

Name: _____

Present Address _____

SS Number _____

How long at this address? _____

Previous Address _____

How long at this address? _____

Phone: _____

Position applying for _____

Date available _____

Are you eligible for employment in the US? __yes __no

Have you ever been discharged from employment? __yes __no

If yes, please briefly explain reason _____

Are you over 18* years of age? __yes __no

Birthdate _____

Driver applicants must be over 21 at time of application*

Have you ever been convicted of a criminal offense? __yes __no

If yes, was it a felony offense? __yes __no

A CONVICTION RECORD WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. FACTORS SUCH AS AGE AND TIME OF OFFENSE, SERIOUSNESS, NATURE OF VIOLATION, AND REHABILITATION WILL BE TAKEN INTO ACCOUNT

If yes, please give date and nature of the offense and disposition of the case _____

Have you ever received unemployment compensation? __yes __no

If yes, please briefly explain _____

Have you ever been employed with us in this past? _____ If so, when? _____

Have you ever been employed with Mountain State Auto Auction? _____ If so, when? _____

EMPLOYMENT HISTORY

Current or Former Employer: _____

Dates of Employment _____ Supervisor _____

Reason for Leaving (if applicable) _____

Former Employer: _____

Dates of Employment _____ Supervisor _____

Reason for Leaving _____

EDUCATION

Highest level of education completed _____ Did you receive a GED/Diploma/Degree? ___yes___no

DRIVER APPLICANTS MUST COMPLETE THE FOLLOWING SECTION

Do you have a valid Driver's License? ___yes___no DL# _____ Expires _____

Do you have a Commercial Driver's License? ___yes___no DL# _____ Expires _____

Have you ever been convicted of speeding? ___yes___no If yes, how many times? _____

Have you ever been convicted of reckless driving? ___yes___no If yes, how many times? _____

MILITARY SERVICE RECORD

Have you served in the U.S. Military? ___yes___no If yes, which branch of service? _____

Reserve Status _____ If discharged, was it honorably? ___yes___no

PERSONAL REFERENCES (Do not list former employers or relatives)

Name _____ Phone _____

Name _____ Phone _____

Applicant's Agreement and Certification:

The undersigned, hereby authorizes Capital City Auto Auction (CCAA) to investigate of all statements contained in this application, including the contact of schools, previous employers (unless otherwise indicated), and references. I also relieve CCAA from any liability incurred as a result of such contact. . I understand that misrepresentation or omission of facts called for could be cause for dismissal at any time without prior notification. The Fair Credit Reporting Act requires us to advise you that, in connection with the routine processing of your employment application, we may request from a consumer reporting agency and investigative consumer report, including information as to your character, general reputation, personal characteristics, and mode of living. I further understand that my first ninety (90) days of employment relationship with CCAA is terminable "at will". During this period, you may resign without stating a reason, or you may be released by CCAA on the same basis, without any adverse effect to your employment record. If employed, I understand that CCAA may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction of benefits. I understand that my employment is contingent upon meeting the requirements of the Immigration Reform and Control Act of 1988.

Signature of Applicant _____ Date _____