

**IF YOU ARE PLANNING TO PAY WITH CHECKS,
YOU MUST MEET THE FOLLOWING REQUIREMENTS:**

- Have a company bank account with at least 6 months of activity.
- Have at least a moderate, 5 figure average for the last 6-12 months.
(Moderate 5 Figures = \$20,000.00 - \$39,999.00)
- No history of NSF's or Overdrafts.
- Submit a voided company check.
- Have the attached bank reference letter filled out by your bank and signed by bank representative.
You may also submit a verification of deposit by bank dated no later than a year from date of request to write checks.

Note: Please make sure they check one box in each column of the "Average Balance for Six Months" section (e.g. marking Moderate AND 5 Figures) as this information is mandatory in Auction Access.

	HERE	&	HERE
	↓		↓
Average Balances for six months are:	<input type="checkbox"/> Negative Balance		<input type="checkbox"/> 3 Figures
	<input type="checkbox"/> Nominal		<input type="checkbox"/> 4 Figures
	<input type="checkbox"/> Small		<input type="checkbox"/> 5 Figures
	<input type="checkbox"/> Moderate		<input type="checkbox"/> 6 Figures
	<input type="checkbox"/> Medium		<input type="checkbox"/> 7 Figures
	<input type="checkbox"/> Large		

MANAGEMENT RESERVES THE RIGHT TO DENY CHECK WRITING PRIVILEGES UPON FAILURE TO MEET AUCTION'S CRITERIA.

If you plan on paying by check, please submit this letter to your banking institution.



AA subscribing Customer: <u>Metro-AA Dallas</u>
Address: <u>1836 Midway Rd.</u>
City: <u>Lewisville</u>
St/Prov: <u>TX</u> Postal Code: <u>75056</u>
Phone: <u>972-492-0900</u>
Fax: <u>972-492-0944</u>

Bank Reference Letter

AuctionACCESS® Dealership ID: _____ **Owner/Officer Name:** _____

Dealership Name: _____

Bank Name: _____ **Account #:** _____

Bank Address: _____ **Routing #:** _____

Bank City: _____ **State/Province:** _____ **Country:** _____ **Postal Code:** _____

Bank Reference Phone: _____ **Bank Reference Fax:** _____

Attention Credit Department or Officer:

*** Indicates required field**

The aforementioned Dealership has listed your bank as its principal banking reference.

AutoTec, LLC has compiled and maintains a national database, AuctionACCESS®, which contains information on licensed new and used car dealers for use by its automobile industry customers. Since those customer often accept and advance funds on dealership checks for transactions they facilitate, they require customers, such as Dealership, to establish their financial responsibility.

We would be grateful if you would check mark below your estimate of this account. This information will be incorporated into the AuctionACCESS® database and otherwise used only as agreed by Dealership. **Please return this completed letter directly to the above address.** Thank you for your assistance.

*** Dealership has been banking with your bank since:** _____

Checking Savings Floor Plan ZBA Sweep Controlled Disbursement

*** Type(s) of accounts held:** Regular Account *** Account is:** Satisfactory *** Open Date:** _____
 Special Account Unsatisfactory
 Loan Account Closed **Closed Date:** _____

*** The Customer is:** A valued customer with a good reputation and financial responsibility.
 Honest and reliable, but limited capital resources.
 Unknown to us.
 A new customer – our experience is limited.
 Negative response

Average Balances for six months are: *** Negative Balance**

<input type="checkbox"/> Nominal	* <input type="checkbox"/> 3 Figures	* Insufficient Checks or Drafts:
<input type="checkbox"/> Small	<input type="checkbox"/> 4 Figures	How Many? _____ <input type="checkbox"/> Does not issue
<input type="checkbox"/> Moderate	<input type="checkbox"/> 5 Figures	* Overdrafts:
<input type="checkbox"/> Medium	<input type="checkbox"/> 6 Figures	How Many? _____ <input type="checkbox"/> Does not issue
<input type="checkbox"/> Large	<input type="checkbox"/> 7 Figures	

*** Maximum Credit recently extended:** \$ _____ Secured \$ _____ Unsecured \$ _____

Do you floor plan this Customer? Yes No

Floor Plan Line New/Used: \$ _____ Floor Plan Outstanding New/Used: \$ _____

Do you accept their Drafts? Yes No Are all Drafts picked up within 48 hours? Yes No

Physical Address of bank for sight Draft: _____

Remarks: _____

Signature of Bank Official _____ Title: _____

Print Name: _____ Date: _____ Phone: _____