



Welcome to PAA, LLC. and thank you for registering with us. PAA, LLC. has been in business for over 60 years catering to the buying and selling needs of dealers like you. Our success is built on your success! Which can be measured in several ways. A couple of ways being the prices and amounts of vehicles, also the number of buyers and sellers per week.

Every step of the way we want you to feel welcome while being treated properly, professionally, and friendly.

The beginning process of any auction is Dealer Registration. Please take the time to properly fill out the attached Dealer Registration-Application/Auction Access forms.

We will also need a current copy of your:

\_\_\_\_\_ Dealers License      \_\_\_\_\_ Dealer Bond      \_\_\_\_\_ Company Check      \_\_\_\_\_ Driver License

If you have any questions regarding this Dealer Registration Package, please do not hesitate to contact us.

Next, I would like to introduce our staff.

Sean McNeal  
Owner | General Manager  
Sales  
[sean.mcneal@plazaaa.com](mailto:sean.mcneal@plazaaa.com)

Toni Jones  
Office Manager  
Fleet Lease/Repo Manager  
[toni.jones@plazaaa.com](mailto:toni.jones@plazaaa.com)

Tarra Kurtenbach  
Operations Manager  
Transportation Manager  
[tarra.kurtenbach@plazaaa.com](mailto:tarra.kurtenbach@plazaaa.com)

Scot Newhouse  
Sales  
[scot.newhouse@plazaaa.com](mailto:scot.newhouse@plazaaa.com)

Stephanie Cummings  
Title Clerk & Dealer Registration  
[stephanie.cummings@plazaaa.com](mailto:stephanie.cummings@plazaaa.com)

PAA, LLC. Follows The NAAA Rules and Policies; to view these please click on the link below.

[https://www.naaa.com/Policy/Policy\\_PDFs/2023\\_Arbitration\\_Policy\\_Effective\\_4\\_3\\_23/NAAA\\_Arbitration\\_Policy\\_EFFECTIVE\\_April2023\\_FINAL.pdf](https://www.naaa.com/Policy/Policy_PDFs/2023_Arbitration_Policy_Effective_4_3_23/NAAA_Arbitration_Policy_EFFECTIVE_April2023_FINAL.pdf)

Welcome!

Thank you,  
Sean McNeal

# Registration Application

**Dealership Information:**

Dealership Auction ACCESS ID: \_\_\_\_\_

Trade or DBA Name: \_\_\_\_\_ Date Business Started: \_\_\_\_\_

Legal Name (if different): \_\_\_\_\_

Federal ID: \_\_\_\_\_

(US-EIN, MX-RFC, CA-GST/BIN, International-Owners Passport)

RIN (Canadian Province of Ontario only): \_\_\_\_\_

Check only one:  Sole Proprietorship                       General Partnership                       Limited Partnership

Company Type:     Business Corporation                       Limited Liability Co.                       Unlimited Liability Corporation

**Business Types:**

Check all that apply      New      Used      Lease      Wholesale      Parts      Salvage      Export      Rental

Automobile								
Motorcycle								
Moped								
RV								
Mobile Home								
Trailer (Pull Behind)								
Motorcycle (Off Road)								
ATV								
Snowmobile								
Heavy Equipment								
Boat								
Personal Watercraft								
Airplane								
Unknown								

**Contact Information:**

Lot Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Agreement:**

The undersigned entity and individuals (collectively "you" \_\_\_\_\_) hereby authorize AutoTec, LLC and those customers that subscribe to AutoTec's AuctionACCESS system (including without limitation Manheim, Inc. and its affiliates, ADESA, Inc. and its affiliates, all other subscribing auctions and Auction Insurance Agency) (collectively, "Customers") to provide, obtain, store, use and share amongst themselves, and externally, as each sees fit, the information contained on this application or on any other forms provided to AutoTec, and any and other information regarding you and/or your dealings with each, including transaction, bank, credit information and consumer reports. You acknowledge that AutoTec provides such information to Customers without verifying the same, on an "as is" \_\_\_\_\_ basis, expressly disclaiming any express or implied warranties regarding such information. Our customers are not limited to businesses in the automobile auction or dealer industries but may also include other businesses providing goods or services to such industries. By signing below, you (1) agree to the terms of this application, any exhibits hereto, and AutoTec's Terms and Conditions as they may be amended from time to time and posted on [www.AuctionACCESS.com](http://www.AuctionACCESS.com), (2) warrant that you are solvent, properly registered to do business and licensed as a dealer (if applicable), and that the information provided herein is complete, accurate, and truthful, (3) acknowledge that registration in the AuctionACCESS System is no guarantee of purchasing privileges or credit with any Customer, each of whom retain the discretion to deal with you as they see fit, (4) agree to be bound by the policies and procedures of each Customer at which you register or transact with your AuctionACCESS credentials, (5) agree that AutoTec and each Customer, on their own behalf or on behalf of their respective customers or other third parties may contact you for any commercial or advertising purpose, including pre-recorded messages, using the telephone numbers (whether business, home, or mobile numbers (including texts)), fax numbers, e-mail addresses, and/or other contact information provided on this form, or otherwise used in connection with your business, (6) agree to disclose AuctionACCESS numbers only to subscribing Customers and (7) agree that we may collect, use and share the information you provide in this application and your other personal information as described above and as set out in our Terms and Conditions and Privacy Policy available at [www.AuctionACCESS.com](http://www.AuctionACCESS.com). You agree that these terms and any other commitments or account forms submitted to AutoTec, its affiliates, and any Customers, by you or any authorized Individual, shall have the same force and effect as though personally signed by each of you and may be enforced as originals, even if they were accepted online, by email, via "click-through" agreement, or in other digital, pdf, or facsimile format.

**Signature:**

\_\_\_\_\_

Legal Name of Entity (Corp/LLC/LLP/ULC/Partnership/Individual)

Trade or DBA Name of Entity

By: \_\_\_\_\_  
Printed Name of Authorized Signer (Owner/Officer/Manager)

Its: \_\_\_\_\_  
Title of Authorized Signer (Owner/Officer/Manager)

\_\_\_\_\_  
Signature of Authorized Signer (Owner/Officer/Manager)

\_\_\_\_\_  
Date of Signature

**Owners:**

Owner Name	Owners AA ID	Owner Name	Owners AA ID
_____	_____	_____	_____
_____	_____	_____	_____

**References:**

Auction Name	Phone Number
_____	_____
_____	_____

**Franchise Information:**

Franchise Name	Franchise Number	Franchise Name	Franchise Number
_____	_____	_____	_____
_____	_____	_____	_____



## Bank Authorization Letter

To Whom It May Concern:

To enable the undersigned dealership to participate in AutoTec's AuctionACCESS System and thereby enhance its automotive business and ability to utilize bank accounts in connection with the same, you are hereby authorized to do the following:

Release financial credit information, including account statements and credit reports, to Auto Tec, LLC, its affiliate Auction Insurance Agency, and those customers that subscribe to AutoTec's AuctionACCESS System (including Manheim, Inc. and its affiliates, ADESA, Inc. and its affiliates, and all other subscribing auctions and customers) ("Customers").

Include the information contained in the attached Bank Reference letter regarding the undersigned dealership and its business checking and other accounts as requested by the AuctionACCESS Customer, AutoTec, LLC, and/or Auction Insurance Agency.

Share this information with the AuctionACCESS Customers with whom I wish to register. The information will be used for business purposes in connection with the AuctionACCESS System and/or affiliated programs provided for subscribing Customers. We have agreed that our online or digital signature to this and other forms is binding as if personally signed, Thus, you may rely on any system generated acknowledgment stamp with IP address below.

Dealership Name: \_\_\_\_\_

Dealership Address: \_\_\_\_\_

**Your prompt attention in answering the Bank Reference Letter will be greatly appreciated.**

Sincerely,

By: \_\_\_\_\_

Printed Name of Authorized Signer (Owner/Office/Manager)

Its: \_\_\_\_\_

Title of Authorized Signer (Owner/Office/Manager)

\_\_\_\_\_  
Signature of Authorized Signer (Owner/Office/Manager)

Date: \_\_\_\_\_

### Bank Information

Bank Name: \_\_\_\_\_

Bank Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Account Number: \_\_\_\_\_



**Personal Guaranty**

The undersigned, whether one or more, personally guarantee(s) Dealer's payment and performance of PAA, LLC. Policies, Terms and Conditions and all transactions by Dealers taken pursuant thereto.

The undersigned acknowledge(s) that PAA, LLC. shall have the right to refuse to transact business with Dealer, to modify or release any and all collateral security, to extend or change time of payment and to settle or compromise with Dealer without notice to the undersigned and without discharging or affecting the liability of the undersigned hereunder. This personal guaranty is to be a continuing guaranty and the undersigned hereby waive(s) notice of acceptance of this guaranty and presentment, demand, protest, and any notice of non-payment or dishonor. The undersigned shall be liable as principal debtor(s) and not merely as surety (or sureties), and the bankruptcy or any assignment in favor of creditors of Dealer shall not affect the enforceability of this personal guaranty.

This personal guaranty shall bind the respective heirs, executors, administrators, and assigns of the undersigned, and shall insure to the benefit of PAA, LLC. its successors, assigns and subrogees.

Where there is more than one signatory to this personal guaranty, each guaranty shall be jointly and severally liable under this personal guaranty.

IN WITNESS WHEREOF, the undersigned has (have) executed this personal guaranty this

\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

\_\_\_\_\_  
(Printed Name of First Owner)

\_\_\_\_\_  
(Witness Printed Name)

\_\_\_\_\_  
(Signature of First Owner)

\_\_\_\_\_  
(Witness Signature)

\_\_\_\_\_  
(Printed Name of Second Owner)

\_\_\_\_\_  
(Witness Printed Name)

\_\_\_\_\_  
Signature of Second Owner)

\_\_\_\_\_  
(Witness Signature)



## Signature(s)

The undersigned dealer authorizes PAA, LLC. to obtain credit information from a credit bureau, and any financial institution (bank) or trade creditor as well as any other credit investigation that provide to any other National Auto Auction Association auction requesting information regarding its performance, dealer in good standing information and information regarding the dealers' representatives.

Dealer acknowledges receipt of PAA, LLC. Auctions' Policies, Terms and Conditions, which set forth the terms and conditions under which Dealer may conduct business at PAA, LLC. Upon approval of the Dealer Application, the Dealer agrees to the Auction Policies, Terms and Conditions, which may change from time to time. Dealers will not be allowed to conduct business with PAA, LLC. unless the Dealer has reviewed and agreed to the Policies, Terms and Conditions. Lack of knowledge of Policies, terms and Conditions will not release Dealer of obligations.

Dealer acknowledges that PAA, LLC. shall have the authority to approve or disapprove the Dealer doing business at PAA, LLC.

Dealer gives the express permission to receive fax transmissions to the listed fax number, telephone calls to the listed telephone numbers, emails to the listed email addresses, mailings to the listed address and any other form of communication from PAA, LLC. This permission will remain in effect until it is cancelled in writing.

Date: \_\_\_\_\_

Dealership Name: \_\_\_\_\_

Printed Name of Owner/Officer: \_\_\_\_\_

Signature of Owner/Officer: \_\_\_\_\_

Printed Name of Owner/Officer: \_\_\_\_\_

Signature of Owner/Officer: \_\_\_\_\_



## Power of Attorney

\_\_\_\_\_ (“Client”) hereby appoints and constitutes, PAA, LLC. (“Auction”) and its designees, to execute on behalf of client certificates of title and/or registration of such vehicles; odometer disclosure statements, and such other documents as deemed necessary to convey to purchasers at auction good titles to vehicles consigned by undersigned to Auction to be sold at auction.

With reference to the odometer disclosure statement, unless otherwise instructed by client, in executing the odometer disclosure statement on behalf of the client, Auction and/or its designees are directed to enter the mileage reading on the dashboard of each vehicle as the true and correct mileage of such vehicle. Unless it states otherwise in writing, Client represents that such mileage readings are true and correct to the best of the clients information on belief, and client will indemnify and hold harmless Auction and its designees auction pursuant to this power of attorney, against any and all costs, claims, or actions what so ever, including reasonable attorney’s fees, based upon or resulting from inaccuracy of the odometer reading on any vehicle, unless such inaccuracy is caused by the Auction or its designees.

\_\_\_\_\_  
(Print Name of Dealer) (Date)

\_\_\_\_\_  
(Signature of Dealer) (Date)

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

My Commission Expires:  
\_\_\_\_\_



## Know the Rules and Policies:

**PAA, LLC. follows the National Auto Auction Association In-Lane and On-Line Arbitration Policy except where it is noted below.**

- **Arbitration Threshold - \$800.00**
- **Frame Damage, Rusted Frame, Salvage Title, Previous Salvage must be announced regardless of light.**
- **Vehicles sold for \$2000 and less are AS/IS NO EXCEPTIONS**
- **Vehicle Arbitration must be presented within one Hour of Purchase (the time they go across the block), "IF" Sales included.**

**Ride & Drive/Green Light Policy** – Vehicle guaranteed to have no major defect over \$800.00 as repaired by the Auction **excluding** normal wear items like; air ride suspension, brakes, battery, hoses/belts, timing belts/chains, wheel bearings, tires, shocks/struts, etc. Vehicles with clutches must be drivable by auction standards.

**Auction Guarantee/Yellow Light** – Engine/Drive Train Policy - All vehicles sold under Auction Guarantee must operate well enough to be test-driven safely. Normal Engine/Transmission wear items like described in Ride & Drive are not covered under Auction Guarantee. Any Engine/Drive item(s) costing less than \$800.00 to repair by the Auction is not covered by Auction Guarantee. Auction Guarantee is an ENGINE/DRIVE TRAIN policy that covers:

1. Upper & Lower Internal Parts of Motor meaning: Crankshaft, Bearings, Pistons, Rods, Rings/Pins, Lifters, Valves, Cams, Cam Phasers and Head Gaskets.
2. Drive Train meaning: Transmission, Transfer Case, Front/Back Differentials, Rear End, and Driveshaft(s). Not covered: CV Joints, axle bearings, brakes.
3. Check Engine Lights are not arbitrable unless the defect/repair is in excess of \$800.00 to repair.

### **ITEMS NOT COVERED ON VEHICLES SOLD AUCTION GUARANTEE**

1. Fuel Injectors, Water Pumps, Valve Cover Gaskets, Timing Belts, External Parts.
2. Fluid Leakage: Leaks and "Seepage".
3. Normal wear items like air ride suspension, brakes, wheel bearings, battery, hoses, belts, timing belts/chains, wheel bearings, tires, shocks/struts.
4. Defects or problems that require less than \$800.00 to repair.

If you have a question, please ask. The National Auto Auction Association has a board of auction owners that has solidified the Auction Rules except for a few exceptions and State and Federal laws. The Board Director is Matt Arias. When I have a question, I contact Matt. As an example, "Timing belts and Timing Chains" are the same thing under the NAAA rules and are considered normal "Wear and Tear" items. "Air Ride" suspensions are considered normal "Wear and Tear" items.